

Canadian County Excise Board Meeting
August 27, 2019

Notice of the meeting and amended agenda was posted at 8:30am on August 23, 2019 at the Canadian County Courthouse, 201 N. Choctaw Ave., El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

The Canadian County Excise Board met at 9:15am in the Public Meeting Room. Those members present were Lynda Ramsey, Karl Mengers and Deborah Harrison. A quorum was present.

Member Ramsey called the meeting to order.

Harrison moved, seconded by Ramsey to approve the July 23, 2019 meeting minutes. Upon roll call: Ramsey, yes; Harrison, yes. The motion passed 2-0. Mengers abstained as he was not present at the July 23, 2019 meeting.

Mengers moved, seconded by Harrison to approve the Appropriations. Upon roll call: Ramsey, yes; Mengers, yes; Harrison, yes. The motion passed 3-0.

APPROPRIATIONS:

TO	FROM	AMOUNT
Unrestricted Highway Dist. #1, 2, 3	Select Energy Services LLC	\$250.00
Unrestricted Highway Dist. #1, 2, 3	Transglobal Services LLC	\$26,000.00
Unrestricted Highway Dist. #1, 2, 3	Dakota Midstream LLC	\$250.00
Unrestricted Highway Dist. #1, 2, 3	Cimarex Energy Co	\$500.00
Unrestricted Highway Dist. #1, 2, 3	Enlink Midstream	\$2,000.00
Unrestricted Highway Dist. #1, 2, 3	Lagoon Water Logistics LLC	\$9,000.00
Children's Justice Center Contracts	Depository	\$1,439.53
Children's Justice Center Contracts	Depository	\$17,603.00
Children's Justice Center Contracts	Depository	\$29,568.00
Children's Justice Center Sales Tax	Children's Justice Center Contracts	\$66,419.40
Children's Justice Center Sales Tax	Chaparral Energy LLC	\$75,000.00
Flood Plain	Prairie Environmental LLC	\$300.00
Free Fair	Barn/Building Rent	\$450.00
Sheriff Service Fees	State of Oklahoma – DOC	\$12,609.00
Sheriff Service Fees	US Treasury – Federal Grants	\$1,298.08
Sheriff Service Fees	State of Oklahoma – DOC	\$1,944.00
Sheriff Service Fees	July Apportionment	\$2,050.00
Treasurer Mortgage Fees	July Apportionment	\$3,645.00
Treasurer Resale	July Apportionment	\$69,485.88
Unrestricted Highway – District #1	Reimbursement for Expenditures	\$204.90
Unrestricted Highway – District #1, 2, 3	McDonald Land Services LLC	\$1,500.00
Unrestricted Highway – District #1, 2, 3	Diamond Land Services LLC	\$4,000.00
Unrestricted Highway – District #1, 2, 3	H2 Services LLC	\$2,000.00
Unrestricted Highway – District #1, 2, 3	Enlink Midstream	\$7,000.00
Assessor Revolving Fee	Depository	\$684.00
Children's Justice Center Contracts	Depository	\$600.00
Children's Justice Center Contracts	Depository	\$1,171.88
Children's Justice Center Contracts	Depository	\$7,919.25
County Clerk Lien Fees	July Apportionment	\$11,392.66

County Clerk Records & Management Preservation	July Apportionment	\$17,690.00
Court Clerk Revolving	July Apportionment	\$10,640.33
Free Fair	Barn/Building Rent	\$645.00
Sheriff Commissary	Inmate Trust	\$25,830.95
Sheriff Federal Treasury	US Treasury	\$54,220.32
Sheriff Service Fees	Court Clerk	\$35,966.06
County Unrestricted Highway – Dist. #1, 2, 3	Oklahoma Tax Commission	\$1,035,564.69
County Unrestricted Highway – Dist. #1, 2, 3	Transglobal Services LLC	\$10,000.00
CBRI – Dist. #1, 2, 3	Oklahoma Tax Commission	\$48,677.63
District Attorney – Bogus Check Restitution	July Apportionment	\$14,255.78
District Attorney – DPDP Program Fees	July Apportionment	\$240.00
District Attorney – Restitution & Diversion	July Apportionment	\$937.84
Juvenile Detention Contracts	Depository	\$1,738.91
Juvenile Detention Contracts	Depository	\$384.49
Juvenile Detention Sales Tax	Juvenile Detention Contracts	\$49,305.31
Juvenile Detention Sales Tax – Reserves	Oklahoma Tax Commission	\$145,416.51
Juvenile Detention Sales Tax	Oklahoma Tax Commission	\$599,046.54
Flood Plain	Lagoon Water Logistics LLC	\$300.00
Sheriff Service Fee	Depository	\$74,313.00
Sheriff Service Fee	State of Oklahoma – Dept. of Corrections	\$126.95
Sheriff Service Fee	State of Oklahoma – Dept. of Corrections	\$708.50
County Unrestricted Highway – Dist. #1, 2, 3	Jon Barre Conley III	\$250.00
County Unrestricted Highway – Dist. #1, 2, 3	Devon Energy Services LP	\$750.00
County Unrestricted Highway – Dist. #1, 2, 3	United Land Co, LLC	\$7,000.00
County Unrestricted Highway – Dist. #1, 2, 3	Enlink Midstream	\$4,000.00
County Unrestricted Highway – District #1	Charles Wolff	\$246.00
County Unrestricted Highway – District #2	City of El Reno	\$35,136.83
Juvenile Detention Center – Contracts	Depository	\$33,929.50
Juvenile Detention Center – Contracts	Depository	\$572.17
Sheriff Service Fees	DA’s Controlled Substance – Fed. Grant	\$50,776.56

The Board reviewed the following Transfers of Appropriations:

TRANSFERS OF APPROPRIATIONS:

FROM	TO	AMOUNT
County Clerk Lien Fees Maintenance and Operation – FY2019	County Clerk Lien Fees Maintenance and Operation – FY2020	\$1,366.95
Children’s Justice Center Sales Tax – Capital Outlay, Sheriff Services & Travel Expense	Children’s Justice Center Sales Tax – Maintenance and Operation	\$67,500.00
Children’s Justice Center Sales Tax – Maintenance and Operation, Construction & Travel Expense – FY2019	Children’s Justice Center Sales Tax – Maintenance and Operation, Construction & Travel Expense – FY2020	\$38,505.85
Children’s Justice Center Contracts – CHBS Personal Services	Children’s Justice Center Contracts – CHBS Maintenance and Operation & Travel Expense	\$6,000.00
County General – Maintenance and Operation	County General – Capital Outlay	\$10,336.44
Unrestricted Highway – Dist. #1,2,3 – Road Crossing Permit Fees – Maintenance & Operation – FY2019	Unrestricted Highway – Dist. #1,2,3 – Road Crossing Permit Fees – Maintenance & Operation – FY2020	\$1,364.87
Unrestricted Highway – District #1 – County Bridge Improvement, Maintenance & Operation, Travel &	Unrestricted Highway – District #1 – County Bridge Improvement,	\$113,826.00

Education – FY2019	Maintenance & Operation, Travel & Education – FY2020	
Unrestricted Highway – District #2 – Capital Outlay, Maintenance & Operation, Rentals & Leases, Travel Expense – FY2019	Unrestricted Highway – District #2 – Capital Outlay, Maintenance & Operation, Rentals & Leases, Travel Expense – FY2020	\$204,327.69
Unrestricted Highway – District #3 – Maintenance & Operation, Travel Expense, Jensen Road Project – FY2019	Unrestricted Highway – District #3 – Maintenance & Operation, Travel Expense – FY2020	\$435,468.45
Children’s Justice Center Contracts – CHBS – Travel Expense – FY2019	Children’s Justice Center Contracts – CHBS – Travel Expense – FY2020	\$3,264.46
Bogus Check Restitution – Maintenance & Operation – FY2019	Bogus Check Restitution – Maintenance & Operation – FY2020	\$49.84
Emergency Management – Maintenance & Operation – FY2019	Emergency Management – Maintenance & Operation – FY2020	\$348.80
Flood Plain – Maintenance & Operation – FY2019	Flood Plain – Maintenance & Operation – FY2020	\$1,279.89
Sheriff Federal Sharing – Maintenance & Operation	Sheriff Federal Sharing – Capital Outlay	\$11,000.00
Sheriff Service Fee – Maintenance & Operation	Sheriff Service Fee – Personal Services, Part Time Help	\$40,000.00
Sheriff Service Fee – Maintenance & Operation, Travel Expense – FY2019	Sheriff Service Fee – Maintenance & Operation, Travel Expense – FY2020	\$18,026.49
Sheriff Commissary – Maintenance & Operation – FY2019	Sheriff Commissary – Maintenance & Operation – FY2020	\$2,364.90
Treasurer Resale Property – Maintenance & Operation – FY2019	Treasurer Resale Property – Maintenance & Operation – FY2020	\$143.45
Floodplain – Maintenance and Operation	Floodplain – Personal Services	\$3,680.00
Children’s Justice Center Sales Tax – Reserves	Children’s Justice Center Sales Tax – Administration PS, Behavioral Health PS, Detention PS, Juvenile Bureau PS and Supervised Visitation Program PS	\$126,000.00
Children’s Justice Center Contracts – Maintenance and Operation	Children’s Justice Center Contracts – CHBS – Personal Services	\$17,000.00
Unrestricted Highway – District #3 – Maintenance and Operation – FY2019	Unrestricted Highway – District #3 – Maintenance and Operation – FY2020	\$5.00
Children’s Justice Center Sales Tax – Reserves	Children’s Justice Center Sales Tax – Capital Outlay	\$34,232.25
Children’s Justice Center Sales Tax – Maintenance and Operation	Children’s Justice Center Sales Tax – Capital Outlay	\$1,200.00
Children’s Justice Center Sales Tax – Maintenance and Operation	Children’s Justice Center Sales Tax – Capital Outlay	\$500.00
Drug Court – Maintenance and Operation & Travel Expense – FY2019	Drug Court – Maintenance and Operation & Travel Expense – FY2020	\$2,161.66
Flood Plain – Maintenance and Operation	Flood Plain – Travel Expense	\$3,000.00
County Unrestricted Highway – Dist. #3 – Jensen Road Project	County Unrestricted Highway – Dist. #3 – Maintenance & Operation	\$0.19
County Clerk Lien Fees – Maintenance & Operation FY2019	County Clerk Lien Fees – Maintenance & Operation FY2020	\$231.85
County Clerk Records Management and Preservation Fees – Maintenance & Operation FY2019	County Clerk Records Management and Preservation Fees – Maintenance & Operation FY2020	\$3,496.15

Harrison moved, seconded by Mengers to approve the transfers of appropriations. Upon roll call: Ramsey, yes; Mengers, yes; Harrison, yes. The motion passed 3-0.

FROM	TO	AMOUNT
Treasurer Resale Property – Capital Outlay	None	\$385.00
Sheriff Equitable Sharing – DOJ – Maintenance and Operation	Sheriff Equitable Sharing Program – Treasury – Maintenance and Operation	\$9,856.71
Tax Refunds – Maintenance & Operation	Resale Property – Maintenance & Operation	\$233,524.32

Under new business:

Commissioner Anderson provided information to the Board on the Canadian County Children’s Justice Center’s FY2020 Budget.

At 10:27am, Ramsey declared a recess until 10:30am.

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At 10:35am, Ramsey reconvened the meeting.

The Excise Board, County Commissioners, County Officers and Department Heads discussed the FY2020 General Fund Budget.

Commissioner Chairman David Anderson presented additional proposed revisions to the estimates of need as follows:

- \$30 per month increase to the benefit allowance beginning January. (Unless you opt out). This will help offset any increases to the employee’s health insurance premiums.
- 3% merit increase to each office’s budget to be distributed at the discretion of the officer.
- \$100 per month increase to the family overage for the benefit allowance tier structure.
- \$50 increase to the Deferred Compensation 457B Employer Match Plan.
- Increase the Election Board Secretary’s salary to the next scheduled state level of \$61,645.00. The County will increase the salary as a supplement only until the time it is increased to that level by the state.
- Increased the Capital Improvements Projects account by \$386,359.00.
- Achieved a 10% (Capital Outlay) Reserves.

The revisions to the estimates of need from the June 25, 2019 meeting and the proposed revisions presented today resulted in a balanced total budget of \$31,092,397.00.

Ramsey moved, seconded by Harrison to direct the County Clerk to forward the balanced estimate of need budget for FY2020 to the budget maker. The FY2020 General Fund budget will be formally approved on September 24, 2019. Upon roll call: Ramsey, yes; Mengers, yes; Harrison, yes. The motion passed 3-0.

Ramsey moved, seconded by Harrison to adjourn. Upon roll call: Ramsey, yes; Mengers, yes; Harrison, yes. The motion passed 3-0. The meeting was adjourned at 10:38am.

Sherry Murray, County Clerk and Secretary to the Board

(SEAL)